

Avoyelles Parish Police Jury Road District 2 Commission

Minutes of Meeting

Meeting Date - January 23, 2018

Venue - LSU Ag Center in Mansura, LA

Time - 6:00 PM

Attending

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission

Trent Clark - APPJ Juror and RD2 Commissioner

Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission

Duane Lacour - RD2 Commissioner

Colonel Charles Jones - APPJ President (guest)

Kevin Bordelon - APPJ Director of Civil Maintenance (guest)

Ron Bordelon - Project Engineer with Pan American Engineers (guest)

Heath Pastor - Avoyelles Parish Assessor (guest)

Chris Lemoine - (guest)

Absent

Glenn McKinley - APPJ Juror and RD2 Commissioner

Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner

Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner

Call to Order

Dr. Moreau called the meeting to order at 6:00 PM.

Approval of minutes of November 21, 2017 RD2 Commission meeting

Dr. Moreau asked Tim Bordelon to read the draft minutes of the November 21, 2017 meeting to the attendees. Minor amendments were requested on the minutes pertaining to the Hazard Mitigation Fund Program. Duane Lacour moved that these minutes, as amended, be accepted by the Commission; Trent Clark seconded. The motion passed.

Assessor's update on RD2 millage collections

Mr. Heath Pastor, Avoyelles Parish Assessor, presented the following summary:

RD2 Taxable Property Value of \$27,831,844 * 30 mills	\$834,955
Estimated Change Orders (2% loss)	(\$16,700)
Payment to State Pension Funds (APSO pays directly)	(\$28,314)
Total Estimated Collections	\$793,207

Actual Disbursements APSO to APPJ for RD2 @ 12/31/2017	\$612,687
Estimated remaining Disbursements	\$180,520

Mr. Pastor also briefed the RD2 Commissioners on the State of Louisiana's Revenue Sharing Program. The Louisiana Legislature appropriates a sum of money each year in March under this program and allocates that sum to the individual Parishes based on a formula favoring the Parishes with higher ratios of Homestead Exemption properties vs. taxable properties. Each Parish allocates its share from the State under this program to its Parish Government entities by October. The allocations to the Parish Government entities are disbursed in 3 installments. The 2018 cycle starts in March. Payments to RD2 under this program for the 2017 process are expected as follows:

December 2017	\$24,821	Received and deposited on 12/28/2017
March 2018	\$24,821	Pending
May 2018	\$24,821	Pending
Total by June 30, 2018	\$74,463	

Review of 2018 RD2 Financial Report

Dr. Moreau briefed the Commissioners on the 2018 budget and spending outlook for the RD2 Commission. The complete report is attached. The main points are summarized as follows:

Ending balance in Previous Report	\$588,686.30
Spending since previous report	\$54,948.76
Deposits since previous report	\$500,290.57
Ending balance in Current Account	\$1,034,028.11
Near-term authorized spending	\$499,282.69
Expected near-term deposits	\$230,162.00
Estimated 2018 Uncommitted Funds	\$764,907.42

A Sinking Fund has been established with a portion of the Ad Valorem Tax disbursements from APSO for the purpose of servicing the RD2 bonds. The current balance in the Fund is \$137,201.89, which is more than enough to meet required bond payments for 2018.

Motion to accept RD2 Financial Report

Trent Clark moved that the RD2 Commission accept this Financial Report; Tim Bordelon seconded. The motion passed.

Update on RD2 Round 2 Projects

Round 2 of asphalt road repair projects consists of: Gauthier Ln, Simmes St, College St, Big Bend Rd and North Bayou des Glaisses Rd. The contract was awarded to Diamond B Construction for \$432,900, which includes Change Order #1 that deleted all work on the last 1,250 feet of repair on Gauthier Ln. Ron Bordelon reported that work on this bundle of projects is approximately 50% complete. Furthermore, Ron reported that the tonnages of materials being consumed are running at expectations.

Update on Desselle Crossing Bridge repair

Contractor bids to repair Desselle Crossing Bridge with the two methods specified in the Huval Plan (per motion in 11/21/2017 RD2 meeting) have not yet been solicited. Dr. Moreau advised that Huval Engineers have provided budget quality repair costs for the Desselle Crossing Bridge repair, as follows:

- A. Repair all 23 failed pilings - \$236,000
- B. Replace all 23 failed pilings - \$308,000

Kevin Bordelon informed the Commission that Peter DeCuir, of Durable Piling Restoration, LLC, claimed that his company could complete the entire repair of the bridge, including repair (not replacement) of the pilings for under \$150,000. It was confirmed that Huval could re-certify the bridge after successful repair of the pilings as Mr. DeCuir has proposed.

Colonel Charles Jones, President of APPJ, informed the RD2 Commission that the Greater APPJ has applied to LADOTD for 3 to 1 matching funds for 9 road repair projects in Avoyelles Parish; 2 of those projects are within RD2 (Barron Rd in Dupont and Live Oak St in Simmesport). Colonel Jones requested the Commission consider a deal with the Greater APPJ, where APPJ would bear some of the cost of topsides repair on the Desselle Crossing bridge and RD2 would bear some of the cost of these two road repair projects.

Motion to consider the APPJ Proposal for repair of Desselle Crossing Bridge

After discussion of options to accommodate Colonel Jones' request, Trent Clark moved, and Tim Bordelon seconded, that Dr. Moreau will call a special meeting of RD2 Commission to consider Colonel Jones' request after the following action items are complete:

1. Ron Bordelon will secure firm numbers from Durable Piling Restoration, LLC on the complete turnkey cost of repairing the Desselle Crossing Bridge; repair 23 failed pilings and repair/replace the topsides components (deck boards, stringers, runners and Timber Caps).
2. Kevin Bordelon will develop a firm cost estimate for APPJ to dismantle the topsides, repair/replace all components and reassemble the topsides on the pilings newly repaired by Durable Piling Restoration, LLC.

The Motion passed.

Update on Round 3 Road Repair Projects

Round 3 Projects, from the RD2 Project Priority List amended 6/27/2017, stands as follows:

Project	Location	Budget Estimate
Lemoine Ln	Moreauville	\$98,000
Branch St	Simmesport	\$36,000
Cooper St	Simmesport	\$23,000
Coleman Ln	Cottonport	<u>\$167,000</u>
Total		\$324,000

Commissioners agreed to add the following road repair projects and reprioritize this tranche of projects.

Project	Location	Budget Estimate	Action Required
Barron Rd	Dupont	\$70,000	per DOTD Specs; Kevin will re-est.
Live Oak St	Simmesport	\$54,100	per DOTD Specs; Kevin will re-est.
Palmer Ridge Rd	Dupont	TBD	Kevin & Ron to generate est.
James Clark Rd	Dupont	TBD	Kevin & Ron to generate est.

Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. The next regularly scheduled meeting will be February 20, 2018.

Motion to adjourn

Trent Clark made a motion to adjourn. Tim Bordelon seconded the motion. Vote was unanimous and the meeting adjourned at 7:24 PM on January 23, 2018.

These minutes approved by Road District 2 Commission:



March 27, 2018

Tim Bordelon - Secretary

Date

018	Clerk of Court	\$300.00	
018	Huval Engineers	\$7,750.00	First half of Desselle Crossin
018	Moreau's Material Yard	\$2,374.82	Aggregate deliveries
018	Pan Am Engineers	\$6,300.00	Engineering support on Rou
018	APPJ	\$3,842.40	4Q2017 Administration Fee
	Sub-total	\$54,948.76	
	Deposit from	Deposit Amount	Purpose
018	APSO	\$24,821.00	State Revenue Sharing
018	APSO	\$475,469.57	Ad Valorem Tax Dec 2017; a Fund
	Sub-total	\$500,290.57	
018	RD2 Current Account	\$1,034,028.11	Current Balance
	Payment to	Debit Amount	Purpose
	Huval Engineers	\$7,250.00	Second half of Desselle Cros
	Round 2 Projects	\$450,000.00	Diamond B Construction; pr
	Purchase Aggregate	\$42,032.69	Authorized spending on Mor
	Sub-total	\$499,282.69	Near-Term Spending
	Deposit from	Deposit Amount	Purpose
018	APSO	\$24,821.00	State of Louisiana Revenue
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018	APSO	\$180,520.00	Estimated remaining 2017 A
	Sub-total	\$230,162.00	Near-Term Deposits
018	RD2 Current Account	\$764,907.42	Current balance - Near-Term