

Avoyelles Parish Police Jury Road District 2 Commission

Minutes of Meeting

Meeting Date - June 19, 2018

Venue - LSU Ag Center - Mansura, LA

Time - 6:00 PM

Attending

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission

Trent Clark - APPJ Juror and RD2 Commissioner

Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission

Duane Lacour - RD2 Commissioner

Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner

Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner

Kevin Bordelon - APPJ Director of Civil Maintenance (guest)

Ron Bordelon - Project Engineer with Pan American Engineers (guest)

Absent

Glenn McKinley - APPJ Juror and RD2 Commissioner

Call to Order

Dr. Moreau called the meeting to order at 6:00 PM.

Approval of minutes of May 24, 2018 RD2 Commission meeting

Tim Bordelon read the draft minutes of the May 24, 2018 meeting. No amendments were offered. Trent Clark moved that the Commission accept these minutes, Duane Lacour seconded. The motion passed.

Review of 2018 RD2 Financial Report

Tim Bordelon briefed the Commissioners on the 2018 budget and spending outlook for the RD2 Commission. The complete June 19, 2018 Financial Report is attached, highlights are:

Current balance in the checking account	\$831,688.16
Near-term authorized spending	(\$343,280.81)
Expected near-term deposits	\$22,461.18
Held in Reserve by RD2 Commission	<u>(\$100,000.00)</u>
Estimated uncommitted 2018 funds	\$410,868.53

Motion to accept RD2 Financial Report

Duane Lacour moved that the RD2 Commission accept this Financial Report; Terry St. Romain seconded. The motion passed.

Desselle Crossing Bridge Repair

Ron Bordelon offered a report on the progress on the project. The contractor, Durable Pilings Restoration, has completed approximately half of the scope of the repair project. Change Order #1 was requested by Ron Bordelon via email to the RD2 Commissioners and was approved via telephone responses. CO #1 is summarized as follows:

<u>Item</u>	<u>Cost</u>	<u>Comment</u>
Repair additional pile	\$4,416.67	Discovered after excavation of abutment #1
Repair additional pile	\$4,416.67	Discovered after excavation of abutment #4
Repair void at top of pile	\$1,500.00	Pile 6 at Bent 3; discovered after topsides removal
Repair Bent #3 Cap	<u>\$2,600.00</u>	Fill void with epoxy and cover w/Kevlar
Total for CO #1	\$12,933.34	

RD2 Round 3 Road Repair Projects

Ron Bordelon presented Commissioners with drawings of each segment of the 4 roads to be repaired in this Round. Ron asked the Commissioners to verify the start and stop points for the repairs, so that bidding contractors will know the lengths of the segments to be repaired. The Commissioners adjusted the segments on the drawings as requested. Ron will drive each of the 4 road segments, make final adjustments to the drawings and prepare the request for bids from contractors. Ron will present the bid package to the RD2 Commission for approval during the July RD2 Commission meeting.

RD2 Round 4 Road Repair Projects

Dr. Moreau asked Commissioners begin looking for road segment candidates for repair in Round 4 of Road Repair Projects. Dr. Moreau asked that Commissioners focus on candidates for repair with chip seal, so that budget funds could cover more mileage of Parish roads.

Floodgate Crossing over Bayou des Glaises in Bordelonville

Dr. Moreau asked the Commission to consider road surface repairs on Floodgate Crossing. The road is in very poor condition. Condition of the bridge structure is not known. Dr. Moreau asked Kevin Bordelon to look at the road and report back to the Commission on which repairs should be considered.

Pete Laborde Rd Ditch Cleaning

Three written bids were received in response to Trent Clark's calls to local contractors to complete the scope of work. A summary of those bids follows:

<u>Contractor</u>	<u>Cost/ft</u>	<u>Cost to complete the 5,300 ft of ditch cleaning</u>
Chad Helminger	\$3.15	\$16,695
David Feduccia	\$1.20	\$6,375
Mickey & Donnie Gauthier	\$1.49	\$7,897

Motion to Proceed with Pete Laborde Rd Ditch Cleaning

Reverend Draper moved and Tim Bordelon seconded to award the job to David Feduccia. Motion passed; Duane Lacour voted no. Kevin Bordelon will inspect the work upon completion to ensure requirements specified within the Scope of Work were met before payment is made to Feduccia.

Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. The next regularly scheduled meeting is July 17, 2018.

Motion to adjourn

Terry St. Romain made a motion to adjourn. Duane Lacour seconded the motion. Vote was unanimous and the meeting adjourned at 6:55 PM on June 19, 2018.

These minutes approved by Road District 2 Commission:

A handwritten signature in blue ink that reads "Tim Bordelon". The signature is written in a cursive style with a large initial "T".

July 17, 2018

Tim Bordelon - Secretary

Date

APPJ Road District 2

Financial Report					
Jun 19, 2018					
	Date		Actual Balance		
Ending Balance from Previous Report	May 24, 2018	RD2 Current Account	\$854,992.17		
Spending Since Previous Report		Payment to	Debit Amount	Purpose	
	May 29, 2018	Kolder, Slaven & Co.	\$3,750.00	Audit	
	Jun 13, 2018	Moreau's Material Yard	\$2,460.92	Aggregate for Gibs Ln, Hamburg & Log Road.	
	Jun 13, 2018	Durable Pilings	\$37,235.00	Payment 1 on Desselle Crossing Contract.	
	Jun 13, 2018	Pan American Engrs	\$3,190.00	Engineering Services on Round 2 Projects.	
	Jun 18, 2018	Pan American Engrs	\$4,112.50	Engineering Services on Round 2 Projects.	
	Jun 18, 2018	Avoy Clerk of Court	\$213.00	Desselle Crossing Contract with Durable Pilings.	
		Sub-total	\$50,961.42		
Deposits Since Previous Report		Deposit from	Deposit Amount	Purpose	
	May 31, 2018	APSO	\$24,821.00	State Rev Sharing	
	Apr 11, 2018	APSO	\$2,836.41	Ad Valorem Tax; \$22,461.18 still outstanding	
		Sub-total	\$27,657.41		
Current Balance at this Report		RD2 Current Account	\$831,688.16	Current Balance	
Near-Term Authorized Spending		Payment to	Debit Amount	Purpose	
		Huval Engineers	\$2,460.00	Outstanding on contract amount of \$15,500	
		Diamond B Const.	\$56,693.11	Outstanding on \$450k contract for Round 2 Projects	
		Diamond B Const.	\$62,089.20	Round 2 CO to include Branch St & Cooper St; incl 8% Engr	
		Moreau's Material Yard	\$28,960.06	Remaining on \$50k contract to provide aggregate on demand.	
		Durable Pilings	\$180,145.00	Repairs on Desselle Crossing bridge; Initial Contr. \$217,380.	
		Durable Pilings CO #1	\$12,933.34	Original CO Amount = \$12,933.34.	
		Sub-total	\$343,280.71	Near-Term Spending	
Expected Near-Term Deposits		Deposit from	Deposit Amount	Purpose	
	June 2018	APSO	\$22,461.18	Estimated remaining 2017 Ad Valorem Tax disbursements	
		Sub-total	\$22,461.18	Near-Term Deposits	
RD2 Agreed to Hold in Reserve		Sub-total	\$100,000.00		
Estimated 2018 Uncommitted Funds	Feb 20, 2018	RD2 Current Account	\$410,868.63	Current balance - Near-Term Spending + Near-Term Deposits - Held in Reserve.	
Memo:					
Sinking Fund Status (Bond Service)		Action	Amount	Purpose	
	Dec 31, 2017	Balance at EOY 2017	\$137,211.89	First Ad Valorem Tax payments established to hold reserve	
	Jan 1, 2018	Debit	(\$10.00)	Minimum balance fee	
	Jan 31, 2018	Interest	\$17.48	Interest on balance	
	Feb 14, 2018	Payment to LPFA	(\$27,700.52)	Principal & Interest payment to LPFA	
	Feb 23, 2018	Payment to CP Bank	(\$78,033.12)	Principal & Interest payment to Cottonport Bank	
	Feb - May 2018	Interest	\$26.14		
	Mar 27, 2018	Current balance	\$31,511.87		
	Sep 1, 2018	Bond Payments	(\$10,206.38)	Interest Payments due to Cottonport Bank & LPFA	
		Sub-total	\$21,305.49	Surplus in Sinking Fund Account after 9/1/2018 payment	