

Avoyelles Parish Police Jury Road District 2 Commission

Minutes of Meeting

Meeting Date - May 24, 2018

Venue - LSU Ag Center - Mansura, LA

Time - 5:30 PM

Attending

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission

Trent Clark - APPJ Juror and RD2 Commissioner

Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission

Duane Lacour - RD2 Commissioner

Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner

Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner

Kevin Bordelon - APPJ Director of Civil Maintenance (guest)

Ron Bordelon - Project Engineer with Pan American Engineers (guest)

Absent

Glenn McKinley - APPJ Juror and RD2 Commissioner

Call to Order

Dr. Moreau called the meeting to order at 5:30 PM.

Approval of minutes of March 27, 2018 RD2 Commission meeting

Tim Bordelon read the draft minutes of the March 27, 2018 meeting to the attendees. No amendments were offered. Duane Lacour moved that these minutes be accepted by the Commission, Reverend Draper seconded. The motion passed.

Review of 2018 RD2 Financial Report

Tim Bordelon briefed the Commissioners on the 2018 budget and spending outlook for the RD2 Commission. The complete May 24, 2018 Financial Report is attached, highlights are:

Current balance in the checking account	\$854,992.17
Near-term authorized spending	(\$370,043.29)
Expected near-term deposits	\$50,118.59
Held in Reserve by RD2 Commission	<u>(\$100,000.00)</u>
Estimated uncommitted 2018 funds	\$435,067.47

Motion to accept RD2 Financial Report

Duane Lacour moved that the RD2 Commission accept this Financial Report; Terry St. Romain seconded. The motion passed.

Desselle Crossing Bridge Repair

Ron Bordelon offered a report on the progress on the project. So far, the contractor found at least one additional piling buried within the Eastern abutment that must be repaired by splicing. Also, one of the stringers on the topsides must be replaced. These discoveries seem relatively minor in nature and may be handled within the contingency allowed for the project, or with a small change order. At the time of this report, the Western abutment had not yet been excavated and inspected.

Motion to approve first payment to Durable Pilings

Durable Pilings submitted their first invoice for payment under this contract for \$41,371. Additional invoices will be submitted throughout the project. The final 10% payment will be held from the contractor until the bridge is permitted for vehicular traffic. Terry St. Romain moved and Reverend Draper seconded that this payment be made to the Contractor, as invoiced. The motion passed.

RD2 Round 3 Road Repair Projects

Ron Bordelon reported to the Commissioners results of the road borings on the 4 road segments in this round of projects. Ron advised that the analyses of the borings data reveal that road bed base foundations for these 4 roads should be strengthened with soil cement, rather than just putting a new asphalt cap on the surfaces of the roads. The previously budgeted costs vs. revised costs for the individual roads are summarized as follows:

<u>Project</u>	<u>Location</u>	Budgeted Cost	Revised Cost
		<u>No Base Repair</u>	<u>w/Base Repair</u>
Lemoine Ln	Moreauville	\$100,000	\$147,000*
Coleman Ln	Plaucheville	\$100,000	\$256,000
Palmer Ridge Rd	Dupont	\$130,000	\$225,000*
James Clark Rd	Dupont	\$50,000	\$59,000
Engr Fee	Pan Am Engineers	<u>\$30,000</u>	<u>\$35,000</u>
Total		\$410,000	\$722,000

* includes the cost of replacement culverts; \$5,000 for Lemoine Ln and \$15,000 for Palmer Ridge.

Motion to Proceed with RD2 Round 3 Projects

Trent Clark moved and Duane Lacour seconded that Pan American Engineers proceed to the design phase of this package of road repair projects. Ron Bordelon will complete preliminary drawings and cut sheets for each road and present to RD2 in the June 2018 meeting. The RD2 Commission may decide whether to proceed to solicitation of commercial bids at the June 2018 meeting. The motion passed.

Pete Laborde Rd Ditch Cleaning

A property owner on the southern end of Pete Laborde Rd requested the APPJ clean ditches now clogged with debris. The distance of ditch cleaning required is approximately 1.2 miles. The work should require about 2 days to complete and cost \$2,000 to \$3,000.

Motion to Proceed with Pete Laborde Rd Ditch Cleaning

Tim Bordelon moved and Trent Clark seconded to proceed with 3 telephone bids from local contractors to clean approximately 1.2 miles of ditch alongside Pete Laborde Road. The cleaning shall encompass deepening ditches by 6" to 12" and ensuring positive drainage culvert to culvert to Mill Bayou. The spoils will be placed along ditch side. Dr. Moreau will develop a scope of work, provide actual distances to be cleaned and will provide a map showing locations of ditches. Trent Clark will solicit 3 bids from contractors via telephone. Work will commence after winning bid selected. The motion passed.

Consideration to Trim Trees and Open Drainage on Levi Gremillion Road

There are trees growing close to the road, with branches hanging over the road, that need to be trimmed. Also, the ditch needs to be cleaned and culverts placed near the intersection of Levi

Gremillion Rd and LA 107. Terry St. Romain and Dr. Moreau will organize a site visit and develop a recommendation for action.

Consideration to Clear Restrictions in Canal Alongside Chick Lane

Debris, garbage and sediment is slowing drainage to Bayou des Glaises. A US Army Corps of Engineers permit has been requested to clear restrictions. If the USACOE permit is granted, quotes will be requested to clean channel (not banks) of this canal from the levee to Bayou des Glaises with a small rubber tire excavator. Also, quotes will be requested for a limestone bereavement immediately in front of the culvert leading to Bayou des Glaises to serve as a filter to keep large debris out of Culvert.

Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. The next regularly scheduled meeting is June 19, 2018.

Motion to adjourn

Terry St. Romain made a motion to adjourn. Duane Lacour seconded the motion. Vote was unanimous and the meeting adjourned at 6:35 PM on May 24, 2018.

These minutes approved by Road District 2 Commission:



June 19, 2018

Tim Bordelon - Secretary

Date

APPJ Road District 2

Financial Report

May 24, 2018

Financial Report					
May 24, 2018					
	Date		Actual Balance		
Ending Balance from Previous Report	Mar 27, 2018	RD2 Current Account	\$911,289.99		
Spending Since Previous Report		Payment to	Debit Amount	Purpose	
	Apr 11, 2018	Avoyelles Publishing	\$232.00	Desselle Crossing bid documents	
	Apr 11, 2018	Moreau's Material Yard	\$786.89	Aggregate order under \$50k contract; \$31,420.98 still remaining.	
	May 9, 2018	Diamond B Const.	\$143,360.22	Round 2 Projects; \$56,693.11 remaining on original \$450k cont.	
	May 9, 2018	Avoy Clerk of Court	\$100.00	Diamond B Change Order adding Branch St & Cooper St.	
		Sub-total	\$144,479.11		
Deposits Since Previous Report		Deposit from	Deposit Amount	Purpose	
	Mar 26, 2018	APSO	\$24,821.00	State Rev Sharing	
	Apr 11, 2018	APSO	\$13,360.29	Ad Valorem Tax; \$25,297.59 still outstanding	
	Apr 17, 2018	Village of Moreauville	\$50,000.00	Contribution toward Desselle Crossing repairs	
		Sub-total	\$88,181.29		
Current Balance at this Report		RD2 Current Account	\$854,992.17	Current Balance	
Near-Term Authorized Spending		Payment to	Debit Amount	Purpose	
		Huval Engineers	\$2,460.00	Outstanding on contract amount of \$15,500	
		Diamond B Const.	\$56,693.11	Outstanding on \$450k contract for Round 2 Projects	
		Diamond B Const.	\$62,089.20	Round 2 CO to include Branch St & Cooper St; incl 8% Engr	
		Moreau's Material Yard	\$31,420.98	Remaining on \$50k contract to provide aggregate on demand.	
		Durable Pilings	\$217,380.00	Repairs on Desselle Crossing bridge.	
		Sub-total	\$370,043.29	Near-Term Spending	
Expected Near-Term Deposits		Deposit from	Deposit Amount	Purpose	
	May 2018	APSO	\$24,821.00	State of Louisiana Revenue Sharing	
	June 2018	APSO	\$25,297.59	Estimated remaining 2017 Ad Valorem Tax disbursements	
		Sub-total	\$50,118.59	Near-Term Deposits	
RD2 Agreed to Hold in Reserve		Sub-total	\$100,000.00		
Estimated 2018 Uncommitted Funds	Feb 20, 2018	RD2 Current Account	\$435,067.47	Current balance - Near-Term Spending + Near-Term Deposits - Held in Reserve.	
Memo:					
Sinking Fund Status (Bond Service)		Action	Amount	Purpose	
	Dec 31, 2017	Balance at EOY 2017	\$137,211.89	First Ad Valorem Tax payments established to hold reserve	
	Jan 1, 2018	Debit	(\$10.00)	Minimum balance fee	
	Jan 31, 2018	Interest	\$17.48	Interest on balance	
	Feb 14, 2018	Payment to LPFA	(\$27,700.52)	Principal & Interest payment to LPFA	
	Feb 23, 2018	Payment to CP Bank	(\$78,033.12)	Principal & Interest payment to Cottonport Bank	
	Feb 28, 2018	Interest	\$14.24		
	Mar/Apr 2018	Interest	\$7.89		
	Mar 27, 2018	Current balance	\$31,507.86		
	Sep 1, 2018	Bond Payments	(\$10,206.38)	Interest Payment due to Cottonport Bank & LPFA	
		Sub-total	\$21,301.48	Surplus in Sinking Fund Account after 9/1/2018 payment	