

Minutes of Meeting

Meeting Date - January 22, 2019

Venue - Simmesport State Bank

Time - 6:00 PM

Attending

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission

Trent Clark - APPJ Juror and RD2 Commissioner

Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission

Duane Lacour - RD2 Commissioner

Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner

Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner

Ron Bordelon - Project Engineer with Pan American Engineers (Guest)

Kevin Bordelon - APPJ Director of Civil Works (Guest)

Guests representing residents of William Guillory Rd in Plaquemine: Eddie Lemoine Jr., Craig Gauthier, Nicholas Juneau, Brandon Dupuy, Charles Savoy and Nicki Clark.

Absent

Glenn McKinley - APPJ Juror and RD2 Commissioner

Call to Order

Dr. Moreau called the meeting to order at 6:00 PM.

Approval of minutes of November 27, 2018 RD2 Commission meeting

Tim Bordelon read the draft minutes of the November 27, 2018 meeting. Dr. Moreau called for discussion or amendments on the minutes; none offered. Terry St. Romain moved that the Commission accept these minutes; Trent Clark seconded. The motion passed unanimously.

Discussion of possible action on William Guillory Rd in Plaquemine, LA

The guests representing residents of William Guillory Rd reported that 2 sections of the road have lower elevations and hold water, which results in severe damage from vehicular traffic. The residents requested that RD2 upgrade the road to asphalt. Dr. Moreau explained that RD2 funds are not available for an upgrade. Kevin Bordelon proposed that RD2 provide the rock and APPJ provide the drainage and construction work. The cost for material RD2 would be responsible is estimated at \$19,400.

Action Plan: Dr. Moreau offered that he and Kevin Bordelon go to the road to evaluate the need for drainage and road repair work and refine the cost estimate to repair.

In addition, residents requested RD2 to fill potholes in a 100' to 150' asphalt section of the road.

Motion to repair the asphalt section of William Guillory Rd.

Duane Lacour moved that RD2 provide up to \$4,000 for hot mix to fill potholes on this 100' - 150' section of William Guillory Rd. All construction work to install the fix is to be provided by APPJ. Reverend Leslie Draper seconded the motion. The motion passed.

Review of November 2018 RD2 Financial Report

Tim Bordelon briefed the Commissioners on the 2019 budget and spending outlook for the RD2 Commission. The complete January 22, 2019 Financial Report is attached, highlights are:

Avoyelles Parish Police Jury

Road District 2 Commission

Current balance in the checking account	\$261,378.52
Near-term authorized spending	(\$475,932.54)
Expected near-term deposits	\$697,574.02
Held in Reserve by RD2 Commission	(\$100,000.00)
Estimated uncommitted 2018 funds	(\$383,020.00)

Motion to approve the January 22, 2019 RD2 Financial Report

Trent Clark moved, and Duane Lacour seconded, that the January 22, 2019 Financial Report be accepted by the RD2 Commission. The motion was approved unanimously.

RD2 Round 3 Road Repair Projects

The Round 3 effort is Reconstruction & Overlay on Coleman Ln, James Clark Rd, Lemoine Ln and Palmer Ridge Rd. Terry St. Romain informed the Commissioners that Diamond B's work, particularly on the soil cement effort on Palmer Ridge Rd. was sub-standard. Dr. Moreau asked Ron Bordelon to invite a representative from Diamond B Construction to attend the next RD2 meeting to answer questions and address complaints from the Commissioners. Mr. Bordelon agreed.

An asphalt overlay on 2,500' Leo Morrow Rd in Goudeau has been under consideration as a candidate in Round 4 repair projects. Ron Bordelon suggested to the RD2 Commissioners that this particular project is better suited for inclusion in Round 3, since all other Round 4 candidates require repair by Chip & Seal. The Round 3 contract with Diamond B has provisions to add additional overlay road segments at the negotiated rate in the contract. If Leo Morrow Rd overlay would be included in the Round 4 projects, the price would likely be much higher than the negotiated rate in the Round 3 contract, due to mobilization cost of the overlay equipment for a single project. The necessary overlay equipment is already in RD2 for ongoing Round 3 Projects. The estimated cost of the Change Order to the Round 3 contract is \$70,000.

Motion for a Change Order to add overlay of 2,500' of Leo Morrow Rd in Goudeau to the Round 3 Contract with Diamond B Construction

Trent Clark moved and Terry St. Romain seconded to add the 2,500' asphalt overlay of Leo Morrow Rd in Goudeau to the Round 3 Construction Contract with Diamond B Construction. The motion passed.

RD2 Round 4 Road Repair Projects

Round 4 asphalt road repair candidates intended to be progressed in the near term are the following:

Road	Distance (ft)	Repair Type	Est. Cost (\$)	Comment
Old Hwy 1	5,000	Chip & Seal	\$70,000	Hamburg - Hwy 451 to Levee
N. B. des Glaises	5,280	Chip & Seal	\$74,000	Bordelonville - St. Peters
Big Bend Rd	6,600	Chip & Seal	\$100,000	Bordelonville - Iron Bridge
Voorhies Ln	400	Chip & Seal	\$6,000	Hamburg - bridge to LA 451
Total	19,880		\$250,000	

Motion to initiate a bid package for Round 4 projects

Tim Bordelon moved and Trent Clark seconded to instruct Ron Bordelon of Pan American Engineers to initiate a bid package for RD2 approval to repair the 4 above mentioned road segments with Chip & Seal. The motion passed.

Bayou Natchitoches Rd Drainage Improvements

At the November 27, 2018 meeting the RD2 Commission authorized Dr. Moreau to hire a contractor, and spend up to \$3,000, to clean out the 4 V-ditches past the berm created by an old spoils bank. Since the lands adjacent to the intended work is in CRP, the landowners requested that a permit be secured prior to start of work. With the Federal Government being shutdown at the time, no permit could be secured. Once the Government is reopened, a permit will be sought.

Investigate possibilities to improve drainage via Mill Bayou in Hamburg/Bordelonville

Tim Bordelon raised discussion on the poor drainage rate for lands draining into Mill Bayou. The problem seems to be restrictions within Mill Bayou, rather than the canals feeding into the Bayou. Dr. Moreau suggested that RD2 send a team to a Levee Board meeting and request action to be taken for this problem.

Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. Therefore, the next regularly scheduled meeting is intended to be February 19, 2019.

Motion to adjourn

Tim Bordelon made a motion to adjourn. Terry St. Romain seconded the motion. Vote was unanimous and the meeting adjourned at 7:27 PM on January 22, 2019.

These draft minutes are pending approval by Road District 2 Commission:



January 29, 2019

Tim Bordelon - Secretary

Date

APPJ Road District 2

Financial Report					
Jan 22, 2019					
	Date		Actual Balance		
Ending Balance from Previous Report	Nov 27, 2018	RD2 Current Account	\$515,662.17		
Spending Since Previous Report		Payment to	Debit Amount	Purpose	
	Dec 12, 2018	Moreau's Material Yard	\$4,910.24	Delivered aggregate per existing contract.	
	Dec 12, 2018	Geotechnical Test Lab	\$2,065.50	Core sampling and analyses for foundations on Round 3	
	Nov 14, 2018	Clerk of Court	\$100.00	Record contract	
	Dec 17, 2018	Clerk of Court	\$200.00	Record completion report	
	Dec 12, 2018	Diamond B Const.	\$240,715.70	Progress payment on Round 3 project contract.	
	Jan 7, 2019	APPJ	\$12.69	Postage	
	Jan 9, 2019	APPJ	\$10,959.00	4Q2018 Administration Fee	
	Jan 9, 2019	Diamond B Const.	\$49,486.66	Final payment on Round 2 project contract.	
	Jan 9, 2019	Moreau's Material Yard	\$6,136.87	Limestone on contract	
		Sub-total	\$314,586.66		
Deposits Since Previous Report		Deposit from	Deposit Amount	Purpose	
	Dec 17, 2018	APSO	\$24,848.00	State Revenue Sharing; received \$24,821 in Dec 2017.	
	Dec 17, 2018	APSO	\$35,455.01	Ad Valorem Tax	
		Sub-total	\$60,303.01		
Current Balance at this Report	Nov 27, 2018	RD2 Current Account	\$261,378.52	Current Balance	
Near-Term Authorized Spending		Payment to	Debit Amount	Purpose	
		Moreau's Material Yard	\$15,307.33	Remaining on \$50k contract to provide aggregate on demand.	
		Diamond B Const.	\$429,515.21	Round 3 Projects: Orig. Cont. \$727,436.25 - CO #1 \$106,692	
		Pan American Engrs	\$31,110.00	Support for Round 3 Contract - negotiated sum of \$35,000	
		Sub-total	\$475,932.54	Near-Term Spending	
Expected Near-Term Deposits		Deposit from	Deposit Amount	Purpose	
	Jan 25, 2019	APSO	\$450,000.00	Received \$475,469.57 on Jan 12, 2018	
	Feb - May 2019	APSO	\$197,878.02	Based on \$800k expected 2018 Ad Valorem; \$152.1k received.	
	Mar 29, 2019		\$24,848.00	Based on 3 equal payments	
	May 31, 2019		\$24,848.00	Based on 3 equal payments	
		Sub-total	\$697,574.02	Near-Term Deposits	
RD2 Agreed to Hold in Reserve		Sub-total	\$100,000.00		
Estimated 2019 Uncommitted Funds	Nov 27, 2018	RD2 Current Account	\$383,020.00	Curr balance - Near-Term Spend + Near-Term Dep - Reserve.	
Memo:					
Sinking Fund Status (Bond Service)		Action	Amount	Purpose	
	Nov 27, 2018	Bal at previous meeting	\$22,780.33		
	Nov 30, 2018	November 2018 Interest	\$1.66		
	Dec 17, 2108	Deposited Ad Valorem	\$95,225.00		
	Dec 31, 2018	December 2018 Interest	\$8.77		
	Dec 31, 2018	Balance @ EOY 2018	\$118,015.76	No bond service payments until Feb 2019.	
	Jan 22, 2019	Current balance	\$118,015.76		