

Minutes of Meeting

Meeting Date - September 18, 2018

Venue - LSU Ag Center in Mansura

Time - 6:00 PM

Attending

Trent Clark - APPJ Juror and RD2 Commissioner

Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission

Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner

Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner

Ron Bordelon - Project Engineer with Pan American Engineers (Guest)

Kevin Bordelon - APPJ Director of Civil Maintenance (Guest)

Richard Layfield - 30 year Resident (Camp) on Old River Rd., Mansura, LA (Guest)

Penn Lemoine - 2 year Resident on Old River Rd., Mansura, LA (Guest)

Terry Burke - 20 year Resident on Old River Rd., Mansura, LA (Guest)

Absent

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission

Duane Lacour - RD2 Commissioner

Glenn McKinley - APPJ Juror and RD2 Commissioner

Call to Order

Trent Clark, Acting President of RD2 Commission, called the meeting to order at 6:09 PM.

Approval of minutes of August 21, 2018 RD2 Commission meeting

Tim Bordelon read the draft minutes of the August 21, 2018 meeting. Trent Clark called for discussion or amendments on the minutes; none offered. Terry St. Romain moved that the Commission accept these minutes, Reverend Draper seconded. The motion passed with unanimous vote.

There was some discussion among the Commissioners on when RD2 meeting minutes should be made available to the public. Ron Bordelon volunteered to research the legal requirements and report those back to the Commissioners by the next meeting.

Request for Repairs on Old River Road in Mansura

Penn Lemoine (guest) claimed that APPJ indicated 2 years ago something would be done to control the dust on this road; nothing has been done yet. In addition, the grading of the road done by APPJ is inadequate, with respect to allowing rainwater runoff. Mr. Lemoine claimed that the grading leaves a "berm" between the ditch and the road surface, which allows rain water to puddle on the road surface. Subsequent traffic on the road causes potholes and ruts.

Kevin Bordelon informed the attendees that he will not cut the shoulders of this road until May 2019. He has evaluated 2 alternatives for repairing the damaged road segment: Liquid emulsion (cost ~ \$8,358) and reclaimed asphalt (cost ~ \$10,950). He has decided to proceed with the reclaimed asphalt alternative because the repairs would be longer lasting. He has issued a work order to apply reclaimed asphalt from 1465 Old River Rd. to the last curve near the road's end, some 3,820 feet. The intention is to apply the reclaimed asphalt on top of the rocks and roll it in. He expects the work to be completed within 15 days, weather permitting.

Review of 2018 RD2 Financial Report

Tim Bordelon briefed the Commissioners on the 2018 budget and spending outlook for the RD2 Commission. The complete September 18, 2018 Financial Report is attached, highlights are:

Current balance in the checking account	\$516,905.84
Near-term authorized spending	(\$838,635.48)
Expected near-term deposits	\$0.00
Held in Reserve by RD2 Commission	<u>(\$100,000.00)</u>
Estimated uncommitted 2018 funds	(\$421,729.64)

Motion to accept RD2 Financial Report

Terry St. Romain moved that the RD2 Commission accept this Financial Report; Reverend Draper seconded. The motion passed with unanimous vote.

RD2 Round 3 Road Repair Projects

Contractor bids were opened at 4:00 pm on September 10, 2018, with the following results:

Contractor	Bid
Diamond B Construction	\$727,436.25
TL Construction, LLC	\$844,720.50
Gilcris Construction	\$1,033,961.00

The Greater APPJ has since awarded the contract to Diamond B Construction. The RD2 Commission discussed reducing the scope of the contract. Since the contract is broken down into unit prices, specific works can be adjusted in scope. Ron Bordelon will draft a Change Order reducing the contract cost by almost \$100k. This CO will reduce the asphalt cap on Coleman Rd, remove headwall on Lemoine Ln and other miscellaneous items. The headwall on Lemoine Ln will be done at a later date.


Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. The next regularly scheduled meeting is October 16, 2018.

Motion to adjourn

Terry St. Romain made a motion to adjourn. Tim Bordelon seconded the motion. Vote was unanimous and the meeting adjourned at 7:08 PM on September 18, 2018.

These minutes approved by Road District 2 Commission:



October 17, 2018

Tim Bordelon - Secretary

Date

APPJ Road District 2

Financial Report					
Sep 18, 2018					
	Date		Actual Balance		
Ending Balance from Previous Report	Aug 21, 2018	RD2 Current Account	\$573,686.62		
Spending Since Previous Report		Payment to	Debit Amount	Purpose	
	Sep 12, 2018	Durable Pilings	\$22,602.00		
	Sep 12, 2018	Huval Engineers	\$769.04		
	Sep 12, 2018	Pan American Engrs	\$29,067.50		
	Sep 12, 2018	Moreau's Material Yard	\$4,342.24		
		Sub-total	\$56,780.78		
Deposits Since Previous Report		Deposit from	Deposit Amount	Purpose	
		None	\$0.00		
		Sub-total	\$0.00		
Current Balance at this Report		RD2 Current Account	\$516,905.84	Current Balance	
Near-Term Authorized Spending		Payment to	Debit Amount	Purpose	
		Diamond B Const.	\$49,486.66	Outstanding on \$433k contract & \$57.5k CO for Round 2	
		Pan American Engrs	\$4,000.00	Engineering support for Round 2 projects	
		Moreau's Material Yard	\$22,712.57	Remaining on \$50k contract to provide aggregate on demand.	
		Diamond B Const.	\$727,436.25	Round 3: Palmer Ridge, James Clark, Coleman & Lemoine Ln	
		Pan American Engrs	\$35,000.00	Support for Round 3 Contract - negotiated rate	
		Sub-total	\$838,635.48	Near-Term Spending	
Expected Near-Term Deposits		Deposit from	Deposit Amount	Purpose	
	June 2018	APSO	\$0.00	Est remaining 2017 Ad Valorem Tax disbursements (per APAO)	
		Sub-total	\$0.00	Near-Term Deposits	
RD2 Agreed to Hold in Reserve		Sub-total	\$100,000.00		
Estimated 2018 Uncommitted Funds	Feb 20, 2018	RD2 Current Account	(\$421,729.64)	Curr balance - Near-Term Spend + Near-Term Dep - Reserve.	
Memo:					
Sinking Fund Status (Bond Service)		Action	Amount	Purpose	
	Dec 31, 2017	Balance at EOY 2017	\$137,211.89	First Ad Valorem Tax payments established to hold reserve	
	Jan 1, 2018	Debit	(\$10.00)	Minimum balance fee	
	Feb 14, 2018	Payment to LPFA	(\$27,700.52)	Principal & Interest payment to LPFA	
	Feb 23, 2018	Payment to CP Bank	(\$78,033.12)	Principal & Interest payment to Cottonport Bank	
	Jan - Sep 2018	Interest earned	\$72.86		
	Aug 9, 2018	Interest payment	(\$1,434.38)	Interest Payment to LPFA	
	Aug 27, 2018	Interest payment	(\$8,754.43)	Interest Payment to Cottonport Bank	
	Sep 18, 2018	Current balance	\$21,352.30	No further payments until Feb 2019; APPJ to top-up at EOY.	