

## Avoyelles Parish Police Jury Road District 2 Commission

### **Minutes of Meeting**

Meeting Date - July 17, 2018  
Venue - Tim Bordelon's Camp  
Time - 6:00 PM

### **Attending**

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission  
Trent Clark - APPJ Juror and RD2 Commissioner  
Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission  
Kevin Bordelon - APPJ Director of Civil Maintenance (guest)  
Ron Bordelon - Project Engineer with Pan American Engineers (guest)  
Heath Pastor - Avoyelles Parish Assessor (guest)

### **Absent**

Duane Lacour - RD2 Commissioner  
Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner  
Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner  
Glenn McKinley - APPJ Juror and RD2 Commissioner

### **Call to Order**

Dr. Moreau called the meeting to order at 6:00 PM.

### **Approval of minutes of June 19, 2018 RD2 Commission meeting**

Tim Bordelon read the draft minutes of the June 19, 2018 meeting. One amendment was offered: David Feduccia's bid to clean 5,300' of ditch on Pete Laborde Rd was corrected (\$6,360 to \$6,375). Trent Clark moved that the Commission accept these minutes, Tim Bordelon seconded. The motion passed.

### **Review of 2018 RD2 Financial Report**

Tim Bordelon briefed the Commissioners on the 2018 budget and spending outlook for the RD2 Commission. The complete July 17, 2018 Financial Report is attached, highlights are:

Current balance in the checking account	\$800,963.24
Near-term authorized spending	(\$342,671.58)
Expected near-term deposits	\$0.00
Held in Reserve by RD2 Commission	<u>(\$100,000.00)</u>
Estimated uncommitted 2018 funds	\$358,291.66

### **Motion to accept RD2 Financial Report**

Trent Clark moved that the RD2 Commission accept this Financial Report; Dr. Moreau seconded. The motion passed.

### **Assessor's Review of 2017 Ad Valorem Tax Receipts**

Heath Pastor, Avoyelles Parish Assessor, reported that 100% of expected 2017 Ad Valorem Tax receipts have been received. APSO has delivered RD2's share of this revenue into the RD2 general

account. RD2's total Ad Valorem Tax receipts for 2017 was \$777,214.27. Mr. Pastor advised that his expectation for RD2's share of this 2018 revenue stream is approximately \$800,000.

### **Desselle Crossing Bridge Repair**

Kevin Bordelon offered a report on the progress on the project. Five piles that were intended to be spliced were found to be unrepairable by splicing and had to be replaced with new piles. Those 5 piles have already been driven and all spliceable piles have been spliced. The contractor, Durable Pilings Restoration, is currently replacing the stringers and decking. The bridge is expected to be returned to service by mid-August. Repair costs are expected to be maintained within contract amount; Original was \$218,000, plus Change Order #1 was \$12,933 for a total of \$230,933.

### **RD2 Round 3 Road Repair Projects**

Ron Bordelon presented an update on the preparation of a Contractor bid package to the RD2 Commissioners. Pan American Engineers have adjusted the lengths of each road segment per discussions with Commissioners in the June meeting. Ron and Kevin Bordelon drove each of the 4 road segments and made adjustments to the drawings. Ron will present his proposed Contractor bid package to the RD2 Commission for approval during the August RD2 Commission meeting. The estimated Contractor cost to complete the work on all 4 road segments is unchanged at \$687,000. The Pan American Engineering cost is estimated at \$35,000, based on 8% of total contractor cost. These 2 costs form the total estimated project cost of \$722,000.

### **Floodgate Crossing over Bayou des Glaises in Bordelonville**

Kevin Bordelon sent a crew and repaired the potholes on the bridge in late June. The bridge surface is in good shape for now. However, every 4 to 6 months these potholes develop and require \$1,000 to \$2,000 of repairs. There is probably an underlying problem causing the reoccurring potholes. Kevin Bordelon will plan an inspection in a few months to identify the problem.

### **Pete Laborde Rd Ditch Cleaning**

The contractor, David's Culvert Cleaning, has completed the work and Kevin Bordelon has verified that the scope of work has been completed satisfactorily. David Feduccia has picked up his payment from APPJ in the amount of \$6,360.

### **Repairs on Frank Graham Rd in Bordelonville**

The Dugas family asked Dr. Moreau to consider RD2 supplementing the repair work they are doing on Frank Graham Rd, a Parish Road. The Dugas family owns ~10,000 acres of farm land at the end of the road and have been maintaining this public road for some time. Trent Clark moved, and Dr. Moreau seconded, that RD2 contribute 5 loads of crushed limestone for this road maintenance. The motion carried. The rock will be provided through RD2's open contract with Moreau's Material Yard.

### **Next Meeting**

Regular RD2 meetings are held on the third Tuesday of each month. The next regularly scheduled meeting is August 21, 2018.

### **Motion to adjourn**

Tim Bordelon made a motion to adjourn. Trent Clark seconded the motion. Vote was unanimous and the meeting adjourned at 7:03 PM on July 17, 2018.

These minutes approved by Road District 2 Commission:



August 21, 2018

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Tim Bordelon - Secretary

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Date

## Financial Report

Jul 17, 2018

	Date		Actual Balance			
<b>Ending Balance from Previous Report</b>	Jun 19, 2018	RD2 Current Account	<b>\$831,688.16</b>			
<b>Spending Since Previous Report</b>		<b>Payment to</b>	<b>Debit Amount</b>	<b>Purpose</b>		
	Jul 12, 2018	Pan American Engrs	\$4,482.50	Work on Desselle Crossing bridge repairs.		
	Jul 12, 2018	Moreau's Material Yard	\$609.03	Bobby Gaspard Crossing.		
	Jul 16, 2018	David's Culvert Clean	\$6,760.00	Pete Laborde Rd ditch cleaning.		
	Jul 16, 2018	APPJ	\$18,907.36	Admin Fee; Jan - June 2018		
		<b>Sub-total</b>	<b>\$30,758.89</b>			
<b>Deposits Since Previous Report</b>		<b>Deposit from</b>	<b>Deposit Amount</b>	<b>Purpose</b>		
	Jul 10, 2018	APSO	\$33.97	Ad Valorem Tax; final payment for 2017 receipts		
		<b>Sub-total</b>	<b>\$33.97</b>			
<b>Current Balance at this Report</b>		RD2 Current Account	<b>\$800,963.24</b>	Current Balance		
<b>Near-Term Authorized Spending</b>		<b>Payment to</b>	<b>Debit Amount</b>	<b>Purpose</b>		
		Huval Engineers	\$2,460.00	Outstanding on contract amount of \$15,500		
		Diamond B Const.	\$56,693.11	Outstanding on \$450k contract for Round 2 Projects		
		Diamond B Const.	\$62,089.20	Round 2 CO to include Branch St & Cooper St; incl 8% Engr		
		Moreau's Material Yard	\$28,350.93	Remaining on \$50k contract to provide aggregate on demand.		
		Durable Pilings	\$180,145.00	Repairs on Desselle Crossing bridge; Initial Contr. \$217,380.		
		Durable Pilings CO #1	\$12,933.34	Original CO Amount = \$12,933.34.		
		<b>Sub-total</b>	<b>\$342,671.58</b>	Near-Term Spending		
<b>Expected Near-Term Deposits</b>		<b>Deposit from</b>	<b>Deposit Amount</b>	<b>Purpose</b>		
	June 2018	APSO	\$0.00	Est remaining 2017 Ad Valorem Tax disbursements (per APAO)		
		<b>Sub-total</b>	<b>\$0.00</b>	Near-Term Deposits		
<b>RD2 Agreed to Hold in Reserve</b>		<b>Sub-total</b>	<b>\$100,000.00</b>			
<b>Estimated 2018 Uncommitted Funds</b>	Feb 20, 2018	RD2 Current Account	<b>\$358,291.66</b>	Current balance - Near-Term Spending + Near-Term Deposits - Held in Reserve.		
<b>Memo:</b>						
<b>Sinking Fund Status (Bond Service)</b>		<b>Action</b>	<b>Amount</b>	<b>Purpose</b>		
	Dec 31, 2017	Balance at EOY 2017	\$137,211.89	First Ad Valorem Tax payments established to hold reserve		
	Jan 1, 2018	Debit	(\$10.00)	Minimum balance fee		
	Jan 31, 2018	Interest	\$17.48	Interest on balance		
	Feb 14, 2018	Payment to LPFA	(\$27,700.52)	Principal & Interest payment to LPFA		
	Feb 23, 2018	Payment to CP Bank	(\$78,033.12)	Principal & Interest payment to Cottonport Bank		
	Feb - May 2018	Interest	\$26.14			
	<b>Mar 27, 2018</b>	<b>Current balance</b>	<b>\$31,511.87</b>			
	Sep 1, 2018	Bond Payments	(\$10,206.38)	Interest Payments due to Cottonport Bank & LPFA		
		<b>Sub-total</b>	<b>\$21,305.49</b>	Surplus in Sinking Fund Account after 9/1/2018 payment		