

Minutes of Meeting

Meeting Date - March 19, 2019
Venue - Simmesport State Bank
Time - 6:00 PM

Attending

Dr. Henry Moreau - APPJ Juror and President of RD2 Commission
Trent Clark - APPJ Juror and RD2 Commissioner
Tim Bordelon - RD2 Commissioner and Secretary of RD2 Commission
Terry St. Romain - Mayor of Plaquemine and RD2 Commissioner
Ron Bordelon - Project Engineer with Pan American Engineers (Guest)
Kevin Bordelon - APPJ Director of Civil Works (Guest)
Heath Pastor - Avoyelles Parish Assessor (Guest)

Absent

Duane Lacour - RD2 Commissioner
Rev. Leslie Draper III - Mayor of Simmesport and RD2 Commissioner
Glenn McKinley - APPJ Juror and RD2 Commissioner

Call to Order

Dr. Moreau called the meeting to order at 6:00 PM.

Approval of minutes of February 26, 2019 RD2 Commission meeting

Tim Bordelon read the draft minutes of the February 26, 2019 meeting. Dr. Moreau called for discussion or amendments on the minutes. Trent Clark moved that the minutes be approved and accepted into the record; Terry St. Romain seconded the motion. The motion passed.

Review of March 2019 RD2 Financial Report

Tim Bordelon briefed the Commissioners on the 2019 budget and spending outlook for the RD2 Commission. The complete March 19, 2019 Financial Report is attached, highlights are:

Current balance in the checking account	\$520,795.01
Near-term authorized spending	(\$154,233.81)
Expected near-term deposits	\$88,342.20
Held in Reserve by RD2 Commission	(\$100,000.00)
Estimated uncommitted 2019 funds	\$354,903.40

Motion to approve the March 19, 2019 RD2 Financial Report

Trent Clark moved and Terry St. Romain seconded, that the March 19, 2019 Financial Report be accepted by the RD2 Commission. The motion passed.

Presentation by Heath Pastor, Assessor, on Ad Valorem 2018 collections for RD2

Mr. Pastor advised the RD2 Commission that slightly more than \$760,000 of 2018 Ad Valorem Tax receipts have already been paid to RD2. Mr. Pastor also expects the total amount of 2018 RD2 Ad Valorem tax receipts will be in the range of \$800k to \$810k.

Improve drainage via Mill Bayou in Hamburg/Bordelonville

Dr. Moreau advised that two quotes have been received to spray the vegetation currently choking Mill Bayou upstream of the Voorhies Lane bridge:

Company	Section Length	Follow up	Quote
TEPCO, Inc.	3.25 mile	Reapply skips - 30 days	\$5,450
Golden Ranch Aviation	3.2 mile	Reapply skips - 30 days	\$4,300

Motion to hire a contractor to apply herbicide on vegetation choking Mill Bayou

The RD2 Commissioners were in general agreement that ground application of herbicide would be more effective than airborne application. Trent Clark moved, and Tim Bordelon seconded, that the quotation from TEPCO, Inc. be accepted and the contractor be put to work as soon as possible. The motion passed.

RD2 Round 4 Road Repair Projects

Round 4 asphalt road repair candidates using Chip & Seal to be progressed in the near term are the following roads:

Road	Distance (ft)	Location
Old Hwy 1	5,000	Hamburg - Hwy 451 to Levee
N. B. des Glaises	5,280	Bordelonville - St. Peters
Big Bend Rd	6,600	Bordelonville - Iron Bridge
Voorhies Ln	<u>400</u>	Hamburg - bridge to LA 451
Total	19,880	

Ron Bordelon had prepared a bid package for these 4 projects. However, that package includes no patching of the roads. Mr. Bordelon advised that the previous estimate of \$250k for repairing these sections could approach \$300k if patching is included. The Commissioners instructed Mr. Bordelon to proceed with inclusion of patching in the bid package.

Action Item - bid package for Round 4 projects

Ron Bordelon and Terry St. Romain will ride the candidate roads and determine the degree of patching needed on each section. Once the patching requirements are identified, Ron will modify the bid document and make a revised cost estimate. The revised bid document will be presented to the RD2 Commission as soon as possible.

Update on Leo Morrow Road

Diamond B plans to complete repairs on this Round 3 road by April 2, 2019.

Improve Drainage alongside Levi Gremillion Road in Plaquemine, LA

The town of Plaquemine is progressing ditch cleaning on ~1,300' of ditches. Kevin Bordelon provided cost estimates on 18" Culverts: Metal - \$16/ft, Coated - \$20/ft and Plastic - \$12/ft. The Commissioners agreed to table discussions on tree trimming on Levi Gremillion Road until available budget funds can be identified.

Motion RD2 to provide culverts for this Levi Gremillion Road drainage project

Trent Clark made a motion to provide up to \$1,000 for culverts for this ditch cleaning project, Terry St. Romain seconded the motion. The motion passed.

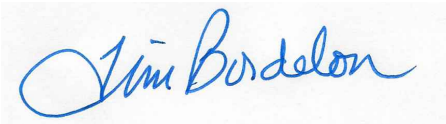
Next Meeting

Regular RD2 meetings are held on the third Tuesday of each month. Therefore, the next regularly scheduled meeting is intended to be April 16, 2019.

Motion to adjourn

Tim Bordelon made a motion to adjourn. Terry St. Romain seconded the motion. Vote was unanimous and the meeting adjourned at 7:17 PM on March 19, 2019.

These draft minutes are pending approval by Road District 2 Commission:



March 25, 2019

Tim Bordelon - Secretary

Date

APPJ Road District 2

Financial Report					
Mar 19, 2019					
	Date		Actual Balance		
Ending Balance from Previous Report	Feb 26, 2019	RD2 General Account	\$457,958.50		
Spending Since Previous Report		Payment to	Debit Amount	Purpose	
	Mar 14, 2019	Moreau's Material Yard	\$617.10	Delivered aggregate per existing contract.	
	Mar 14, 2019	APPJ (Reimburse Invoice)	\$6,480.00	Pyemt to GeoTech Lab - Investigation Rpt for Round 3 Projects.	
	Mar 14, 2019	Kolder, Slaven & Co	\$1,500.00	Audit Fee.	
		Sub-total	\$8,597.10		
Deposits Since Previous Report		Deposit from	Deposit Amount	Purpose	
	Feb 12, 2019	APSO	\$46,336.97	Ad Valorem Tax	
	Mar 14, 2019	APSO	\$25,096.64	Ad Valorem Tax	
		Sub-total	\$71,433.61		
Current Balance at this Report	Mar 19, 2019	RD2 General Account	\$520,795.01	Current Balance - Checked against 2/28/2019 CB Statement	
Near-Term Authorized Spending		Payment to	Debit Amount	Purpose	
		Moreau's Material Yard	\$13,457.43	Remaining on \$50k contract to provide aggregate on demand.	
		Diamond B Const.	\$29,848.88	Round 3 Projects: Orig. Cont. \$727,436.25 - CO #1 \$106,692	
		Diamond B Const.	\$74,000.00	Change Order #2 to Round 3 Contract; include Leo Morrow Rd.	
		APPJ	\$4,000.00	William Guillory Rd. - resurface ~150' on Plaqueville end.	
		Pan American Engrs	\$14,727.50	Support for Round 3 Contract - negotiated sum of \$35,000	
		Pan American Engrs	\$18,200.00	Support for Round 4 Contract - negotiated sum of \$18,200	
		Sub-total	\$154,233.81	Near-Term Spending	
Expected Near-Term Deposits		Deposit from	Deposit Amount	Purpose	
	Mar - May 2019	APSO - Ad Valorem	\$38,646.20	Based on \$800k expected 2018 Ad Valorem; \$761.4k received.	
	Mar 29, 2019	APSO - SOL Rev. Sharing	\$24,848.00	Based on 3 equal payments	
	May 31, 2019	APSO - SOL Rev. Sharing	\$24,848.00	Based on 3 equal payments	
		Sub-total	\$88,342.20	Near-Term Deposits	
RD2 Agreed to Hold in Reserve		Sub-total	\$100,000.00		
Estimated 2019 Uncommitted Funds	Nov 27, 2018	RD2 General Account	\$354,903.40	Curr balance - Near-Term Spend + Near-Term Dep - Reserve.	
Memo:					
Sinking Fund Status (Bond Service)		Action	Amount	Purpose	
	Dec 31, 2018	Balance @ EOY 2018	\$118,015.76		
	Jan 31, 2019	January 2019 Interest	\$15.04		
	Feb 28, 2019	February 2019 Interest	\$11.10		
	Feb 12, 2019	Paid to LPFA	(\$26,434.38)	Principal & Interest on Bond (paid LPFA \$27.7k on 2/14/2018)	
	Feb 25, 2019	Pay to Cottonport Bank	(\$77,772.00)	Principal & Interest on Bond (paid CB \$78.0k on 2/23/2018)	
	Feb 26, 2019	Current balance	\$13,835.52	Memo: paid \$10.2k Interest payments to CB & LPFA in Aug 2018	